



Hednesford Valley High

Stanley Road, Hednesford, Staffs. WS12 4JS
Telephone: 01543 423714

Website: www.hvh.staffs.sch.uk
Email: office@hvh.staffs.sch.uk

Headteacher: Mr S. Stokes, BSC (Hons), PGCE, NASENCO

Our Ref: SSo/SLe/NDu
24th October 2023

Dear Parent/Carer

ICT After-School Club - Autumn Term 2

ICT Club will continue to run after school every **Tuesday from 3pm until 4pm** during the Autumn Term, commencing from **Tuesday 7th November 2023** until **Tuesday 19th December 2023**.

ICT Club gives students a chance to use the extra-curricular software we have, play games, work on a project of their choosing or get extra help with their homework. The club will run every week, unless staff training or technical issues force cancellation. In this instance, I will give notice and send a text message home.

Please note that you will be responsible for picking up your child promptly at 4:00pm and you will need to inform your transport provider where applicable. Spaces are limited and will be allocated on a first come, first served basis and parents/carers will be notified in their child's communication diaries if they have a place.

Please fill out the consent form below and return to school if your child would like a place in ICT Club during Autumn Term 2 and return it to me as soon as possible.

Yours sincerely,

Mrs S Lewis
Curriculum Area Learning Supervisor

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HEDNESFORD VALLEY HIGH
ICT After School Club - Autumn Term
(please return to Mrs S Lewis)

Student Name _____ Reg Group _____

I would like my child to attend the after-school ICT Club on Tuesdays during Autumn Term 2 and will arrange for my child to be collected promptly at 4.00pm.

Parent/Carer Signature _____
(person with parental responsibility)

